



# Harlestone Parish Council

www.harlestonepc.org

*Executive Officer/Clerk to the Council* : Paul Thomas  
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Members of the Council are hereby summoned and members of the public are invited to attend the meeting of Harlestone Parish Council 19:00 on Thursday 2<sup>nd</sup> August 2018 at Harlestone Village Institute NN7 4EH

## **AGENDA** 002

### **65. ATTENDANCE & APOLOGIES**

#### *Councillors*

*Cllr Russell Francis (Chairman)*

*Cllr Sarah Stock (Vice Chairman)*

*Cllr Ken Waller*

*Cllr Tim Cross*

*Cllr Chantelle Denny*

*Cllr Toni Perryman*

*Cllr Sue Flynn*

*Cllr Susie Holland*

*Apologies from Cllr Holland – pre-planned unavailability*

### **66. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING(S)**

*The distributed and published minutes from the previous meeting(s) of the parish council held on: 5<sup>th</sup> July 2018*

### **67. DECLARATION OF INTERESTS**

*Members are requested to make any declarations of personal or prejudicial interests, in line with the 2018 code of conduct, relating to items on this agenda.*



## ACTIONS OUTSTANDING FROM PREVIOUS MEETINGS

<i>Action source and description</i>	<i>Update</i>
<p><i>September 2017 – action 4</i>  <i>Contribution to Church Lane Car Park redevelopment costs (BH)</i></p>	<p><i>Cllr Halliday looking to secure £1,000 contribution from the Harlestone school. Cllr Halliday not in attendance for an update.</i></p> <p><i>03.Apr: No response as yet, will pursue and escalate to the governing board if needed. Will arrange a personal visit to the school.</i></p> <p><i>05.Jun: B.Halliday to continue this dialog with the school as a Non-Cllr.</i>  <b>PENDING</b></p>

## ACTIONS FROM JUNE 2018

<p><i>Action 1:</i>  <i>EO: Update on noticeboards. £1,250 from section 106 money was agreed for noticeboards at HM and at Loxton's Fields.</i></p>	<p><i>05.Jul: spoken to a carpenter in the village. Acco boards will be purchased and the wooden notice boards built around them. Installation in UH on posts, LH will be on the wall next to the phone box. HM: pending a location due to Green Belt restrictions. EO/CD to consider the options.</i>  <b>PENDING</b></p>
<p><i>Action 2:</i>  <i>Gate to keep the cows away from the path at the rear of Manor Farm?</i>  <i>Action: EO to raise this issue with the Estate.</i></p>	<p><i>05.Jul: Cllr Cross &amp; Holland ask for this item to stay pending and look at the possibility of putting a gate in.</i>  <b>PENDING</b></p>
<p><i>Action 4:</i>  <i>Cllr Waller to look at the Loxton Field edge and also the edge of HM. Note: nesting season</i></p>	<p><i>05.Jul: Cllr Waller: had a meeting with the town planner to check the plans. Spoken with a tree surgeon and will meet on-site to view the hedges at Loxton Fields and the edges of HM.</i>  <b>PENDING</b></p>
<p><i>Action 8:</i>  <i>Cllr Holland to contact the Pub, Garden Centre and Golf Club for a donation to the Armistice event. Local businesses to be considered.</i></p>	<p><i>05.Jul: Cllr Holland will continue to action this to raise money for the statue and the silhouettes.</i>  <b>PENDING</b></p>



## ACTIONS FROM JULY 2018

<p>Action 1 July 2018 <i>*EO: I will try and find out the location of these signs from the previous Chairman, they will need to be reconfigured to 40mph and will need to be solar powered</i></p>	
<p>Action 2 July 2018 <i>*EO to get quotes to clear this path asap as this is a H&amp;S issue</i></p>	

### **68. FINANCIAL UPDATE FROM THE EXECUTIVE OFFICER**

*The schedule of payments has been circulated and published with the agenda. The finances to be approved and items for payment authorised.*

*Appendix (i): Please see attached schedule of payments and petty cash spreadsheet*

### **69. PUBLIC TIME FOR COMMENTS BY MEMBERS OF THE PUBLIC**

*Whilst parish council meetings are open to the public, contributions are limited by standing orders to allow only invited/scheduled guests or councilors to contribute. However, there is a section in each meeting when the Chairman suspends standing orders to hear any members of the public who wish to address the parish council.*

*This time is limited to 15 minutes and three minutes per contribution unless requested otherwise by the Chair and/or councilors. This is in line with Standing Orders of 2015*

*Standing Orders will then be reinstated to allow the Council to resume its meeting and discussion items.*

## **DISCUSSION ITEMS**

### **70. ALTHORP LIASON**

- *Business as usual*
- *Forestry work in the Firs*
- *Stone Wall restoration (Info on the website)*
- *Wire fencing has been cut in Whites Lane into Slate Pit Plantation, not sure if this is children or David Wilson builders*



## **71. UPDATES FROM EXECUTIVE COMMITTEES**

- **Safety & Protection Committee**
- **PCSO**
  - *EO has received the signed agreements and the maps of the PCSO area*
- **Environment & Management Committee**
  - *Nominating Stewart Clark to the committee*
  - *Spend for the Golf Lane speed signage, circa £120*
- **Playing Fields Sub-Committee**

## **72. UPDATES FROM WORKING PARTIES**

- **Neighbourhood Plan – Cllr Waller**
  - *Nominating the members to the committee*
- **Armistice Day**
  - *Invoice to be agreed for £876 for the statue and silhouettes (on schedule)*
- **GDPR – Cllr Denny**

## **73. UPDATES FROM RELATIONSHIP/LIASION OFFICERS**

- **Cllr Perryman – Speed Watch/Road Safety, Police volunteer on horseback**
  - *Huge thank you to the speed watch volunteers: Louise, Sue, Tim and Paul*
- **Cllr Holland – Local Businesses**
- **Cllr Flynn – Charities, Harlestone Quarry**

## **74. CHURCH YARD EXTENSION**

*Update from Cllr Waller/Graham Mortimer*

## **75. NEW ROAD**

*Executive Officer to update the council regarding work/closures and renaming*

## **76. HARLESTONE MANOR LAND PROTECTED AGAINST TRAVELLERS**

*Cllr Denny will raise this issue of land between the road and farmland*



#### **77. PLANNING APPLICATION DA/2018/0591**

*Infill extension under existing balcony roof to rear and side*

#### **78. SPEED REDUCTION UPDATE NR HARLESTONE MANOR**

*Executive Officer to update the council*

#### **79. COMMUNICATIONS WITH OR BY THE COUNCIL**

*The Council lists and considers here, any correspondence or contact between the council, the clerk and the public on issues which are of interest. Since the last meeting, such correspondence included:*

- *Northants CALC Annual General Meeting  
Saturday 6<sup>th</sup> October 10am to 1pm Moulton Community Ctr (for Councillors)*
- *ICO annual fee paid and the certificate received*
- *DDC CGR Terms of Reference posted on to the website*
- *No buss company was able to tender for the No.64 service from Norton to UH*
- *Daventry District Official Guide 2018 has been circulated and published*
- *Possible incident in the Firs, air ambulance seen landing near to Harlestone Manor*
- *Gigaclear: 3 digging teams working in the Harlestone area, laying cable from Brampton (GC update if needed)*
- *Rural Conference Date 4<sup>th</sup> 5<sup>th</sup> September*
- *CPR Training August 8<sup>th</sup> 18:30 Brampton Heath Golf Club, contact Robin Green 01604 842376 Rotary Club event*
- *Next Quarry meeting 6pm Monday 12<sup>th</sup> November 2018*
- *CGR letter printing estimated at £56, Cllr Holland arranged for the printing to be done for free*
- *Online Crime Reporting:*
- *[www.northants.police.uk/webform/online-crime-reporting](http://www.northants.police.uk/webform/online-crime-reporting)*
- *DDC Daventry Calling Magazine delivery commences 24<sup>th</sup> September*

*Meeting Duration:*



**NEXT MEETING**  
**THURSDAY 6<sup>th</sup> SEPTEMBER 2018**  
**19:00 at Harlestone Village Institute**

*The council may need to convene for planning items which require a response before the date of the next meeting. Deadline for items for the next meeting to the EO/Clerk please:*

***NO LATER than: 20<sup>th</sup> August 2018***

**Paul Thomas - Executive Officer**  
***Dated: 29<sup>th</sup> July 2018***

Signature: .....

Executive Officer/Clerk: Paul OR Thomas

Signature: .....

Chairman: Cllr Russell Francis