



# Harlestone Parish Council

www.harlestonepc.org

*Executive Officer/Clerk to the Council* : Paul Thomas  
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Members of the Council are hereby summoned and members of the public are invited to attend the meeting of Harlestone Parish Council  
19:00 on Thursday 5<sup>th</sup> July 2018 at Harlestone Village Institute NN7 4EH

## **AGENDA** 003

### **49. ATTENDANCE & APOLOGIES**

#### *Councillors*

*Cllr Francis (Chairman)*  
*Cllr Stock (Vice Chairman)*  
*Cllr Ken Waller*  
*Cllr Tim Cross*

*Cllr Chantelle Denny*  
*Cllr Toni Perryman*  
*Cllr Sue Flynn*  
*Cllr Susie Holland*

### **50. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING(S)**

*The distributed and published minutes from the previous meeting(s) of the parish council held on: 5<sup>th</sup> June & 27<sup>th</sup> June 2018*

### **51. DECLARATION OF INTERESTS**

*Members are requested to make any declarations of personal or prejudicial interests, in line with the 2018 code of conduct, relating to items on this agenda.*



## ACTIONS OUTSTANDING FROM PREVIOUS MEETINGS

<i>Action source and description</i>	<i>Update</i>
<p><i>September 2017 – action 4</i> Contribution to Church Lane Car Park redevelopment costs (BH)</p>	<p>Cllr Halliday looking to secure £1,000 contribution from the Harlestone school. Cllr Halliday not in attendance for an update.</p> <p>03.Apr: No response as yet, will pursue and escalate to the governing board if needed. Will arrange a personal visit to the school.</p> <p>05.Jun: B.Halliday to continue this dialog with the school as a Non-Cllr. <b>PENDING</b></p>
<p><i>Item 90 November 2017 – action 11</i> Enquiry with Highways re Yew Tree cottage gateway and accessibility to field (EO)</p>	<p>EO emailed Ian Boyes, this has been referred to the “Rights of Way officer” Nick Wedgebrow. Waiting to hear back. Nick Wedgebrow has visited the location and has reported that the gate is fine. It turns out that it is the ground and terrain that is the issue with a large dip and very muddy.</p> <p>03.Apr: EO correspondence with Ian Boyes, waiting for a 2<sup>nd</sup> visit from Nick Wedgebrow to inspect the ground, the actual gate has also become increasingly difficult to open by pedestrians and the horse riders.</p> <p>05.Jun: Chairman agrees to look at the maintenance of this gate <b>PENDING</b></p>

## ACTIONS FROM APRIL 2018

<p>Action 6 April 2018 EO to ask Althorp about making the quarry harder to enter, possibly with planting Blackthorn</p>	<p>05.Jun: EO spoke with Katie Evans, the Estate are happy to support this project if the EO puts together a team of volunteers to help plant the whips. Stakes and ties will also be supplied. <b>PENDING</b></p>
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## ACTIONS FROM JUNE 2018

<p><i>Action 1: EO: Update on noticeboards. £1,250 from section 106 money was agreed for noticeboards at HM and at Loxton's Fields.</i></p>	
<p><i>Action 2: Gate to keep the cows away from the path at the rear of Manor Farm? Action: EO to raise this issue with the Estate.</i></p>	
<p><i>Action 3: Confirm a suitable date for the HPC Annual Meeting, so stakeholders are able to plan ahead.</i></p>	
<p><i>Action 4: Cllr Waller to look at the Loxton Field edge and also the edge of HM. Note: nesting season</i></p>	
<p><i>Action 5: Work House Bank is very overgrown on the verges, this could lead to an accident</i></p>	
<p><i>Action 6: Grass cutting needs to be done right along the front of the firs, currently it is only cut on the LH side.</i></p>	
<p><i>Action 7: EO to receive Terms of Reference from the Chairman and to publish on the HPC website</i></p>	
<p><i>Action 8: Cllr Holland to contact the Pub, Garden Centre and Golf Club for a donation to the Armistice event. Local businesses to be considered.</i></p>	



## **52. FINANCIAL UPDATE FROM THE EXECUTIVE OFFICER**

*The schedule of payments has been circulated and published with the agenda. The finances to be approved and items for payment authorised.*

*Appendix (i): Please see attached schedule of payments and petty cash spreadsheet*

## **53. PUBLIC TIME FOR COMMENTS BY MEMBERS OF THE PUBLIC**

*Whilst parish council meetings are open to the public, contributions are limited by standing orders to allow only invited/scheduled guests or councilors to contribute. However, there is a section in each meeting when the Chairman suspends standing orders to hear any members of the public who wish to address the parish council.*

*This time is limited to 15 minutes and three minutes per contribution unless requested otherwise by the Chair and/or councilors. This is in line with Standing Orders of 2015*

*Standing Orders will then be reinstated to allow the Council to resume its meeting and discussion items.*

*\*Please note: Due to the council discussing the important agenda item regarding the Community Governance Review, we would like all members of the public to have their views heard and so we will be limiting the speaking time for each person to one minute.*

## **DISCUSSION ITEMS**

### **54. ALTHORP LIASON**

- *Gigaclear meeting*
- *WW1 Oak Tree*
- *Harlestone Allotments*
- *Business as usual*

### **55. UPDATES FROM EXECUTIVE COMMITTEES**

- *Safety & Protection Committee*
- *Environment & Management*
- *Playing Fields Sub-Committee*



#### **56. UPDATES FROM WORKING PARTIES**

- *Neighbourhood Plan*
- *Armistice Day*
- *GDPR*

#### **57. UPDATES FROM RELATIONSHIP/LIASION OFFICERS**

- *Cllr Perryman*
- *Cllr Holland*
- *Cllr Flynn*

#### **58. COMMUNITY GOVERNANCE REVIEW**

*The council are asked to read the report circulated with this agenda, titled "2018 Community Governance Review – Harlestone Parish/ Daventry District" produced by the Neighbourhood Plan Working Party (Chaired by Cllr Waller)*

*Councillors are asked to vote to adopt the document so that it may be submitted to DDC's Community Governance Review consultation on behalf of HPC. Members of the public can find the report on the parish website.*

#### **59. VEHICLE ACTIVATED SIGNS (VAS) RAILWAY COTTAGES**

*Cllr Flynn has raised this agenda item*

#### **60. LOCAL GOVERNMENT REVIEW (LGR) UNITARY AUTHORITY**

- *The Council are asked to familiarise themselves with the official guidance published by Northamptonshire Council, titled Future Northants available from: [http://www.ors.org.uk/docs/Future\\_Northants\\_\(web\).pdf](http://www.ors.org.uk/docs/Future_Northants_(web).pdf)*
- *Cllr Cross update from the Town & Parish consultation event*
- *The Council is asked to decide what response, if any, should be submitted to the consultation.*

#### **61. PATHWAYS & WALKWAYS BEYOND OUR PARISH**

*Cllr Denny raised this agenda item to bring information to the council regarding areas that the public use that are dangerously narrow and difficult to pass with pedestrians and buggies heading in opposite directions*



## **62. PUBLIC SPACES PROTECTION ORDER CONSULTATION**

*Enhanced Dog Control Powers, consultation ends 24<sup>th</sup> July 2018*

## **63. PCSO DOCUMENTS FOR SIGNATURE**

*John Shephard – Daventry District Council Member for Spratton Ward*

## **64. COMMUNICATIONS WITH OR BY THE COUNCIL**

*The Council lists and considers here, any correspondence or contact between the council, the clerk and the public on issues which are of interest. Since the last meeting, such correspondence included:*

- *Northamptonshire County Council withdrawal of all local authority bus subsidies, legal challenge being considered*
- *Gigaclear: 3 digging teams working in the Harlestone area, laying cable from Brampton*
- *Planning objection letter regarding 96 Nobottle sent to Cllr Stock*
- *Daventry District Neighbourhood Policing Report – published*
- *Rural Conference Date 4<sup>th</sup> 5<sup>th</sup> September*
- *Harlestone Road Bus Stop bench needs staining*
- *CPR Training August 8<sup>th</sup> 18:30 Brampton Heath Golf Club, contact Robin Green 01604 842376 Rotary Club event*
- *Speed Watch Team active on Harlestone Road*
- *Cllr Cecile Irving-Swift appointed DDC Chairman 2018/2019*
- *Next Quarry meeting 6pm Monday 12<sup>th</sup> November 2018*
- *CGR letter printing estimated at £56, Cllr Holland arranged for the printing to be done for free*
- *Fly Tipping reported along Church Lane*
- *Workhouse Bank sign reported missing*
- *Online Crime Reporting:  
[www.northants.police.uk/webform/online-crime-reporting](http://www.northants.police.uk/webform/online-crime-reporting)*
- *Stagecoach Northampton to Coventry: from July 21<sup>st</sup> the 96 service will be combined with service 86*
- *DA/2018/0092 Planning Granted*
- *DDC Daventry Calling Magazine delivery commences 24<sup>th</sup> September*
- *Rhian Morgan: Harlestone Conservation Area Leaflet*
- *A428 Harlestone Road near HM speed reduction review*

*Meeting Duration:*



**NEXT MEETING**  
**THURSDAY 2nd AUGUST 2018**  
**19:00 at Harlestone Village Institute**

*The council may need to convene for planning items which require a response before the date of the next meeting. Deadline for items for the next meeting to the EO/Clerk please:*

***NO LATER than 21<sup>st</sup> July 2018***

**Paul Thomas - Executive Officer**  
Dated: 29<sup>th</sup> June 2018

Signature: .....

Executive Officer/Clerk: Paul OR Thomas

Signature: .....

Chairman: Cllr Russell Francis