



Harlestone Parish Council

www.harlestonepc.org

Executive Officer/Clerk to the Council : Paul Thomas
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Environment and Management Committee Meeting

19:00 on Wednesday 15th August 2018
Harlestone Village Institute NN7 4EH

AGENDA 002

REMIT: *This committee will be responsible for the management of the Parish environment to ensure that it is tidy, presentable, free of litter and a place where we are proud to live.*

DELGATED POWERS: *Decision making for low level items, with an expenditure limit of £150 per item subject to an annual cap of £1000.*

DESCISION MAKING: *At the sole discretion of the chairman, this committee can make decisions on low level items but on more important issues the committee will make recommendations to the full council.*

STANDING ORDERS: *Relaxed on public debate to encourage participation from members of the Parish.*

ITEM 11. ATTENDANCE AND APOLOGIES

Chairman: Cllr Tim Cross

Cllr Russell Francis

Stella Westal

Mark Yoxon

Richard Dyball

Louise Mills

Stewart Clark

Sarah Gyde



ITEM 12. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING

ITEM 13. DECLARATION OF INTERESTS

ITEM 14. ACTIONS OUTSTANDING FROM PREVIOUS MEETINGS

<p><i>4.1 Consider what action to take in respect of the untidy/potholed parking area close to the entrance to Ivor's field and The Green.</i></p> <p><i>EO to seek permission from Althorp/Highways</i></p>
<p><i>4.1 Road up to Manor Farm is potholed and crumbling</i></p> <p><i>EO to notify Althorp and consider options</i></p>
<p><i>4.4 Assemble a small working group of volunteers to clear the footpath adjacent to 6 The Green from cherry tree suckers which have grown quite large.</i></p> <p><i>Chairman to seek permission from neighbours adjoining this pathway</i></p>
<p><i>4.4 EO to contact Althorp to ask about any schedules for clearing/spraying the Midshires Way (CU9)</i></p>
<p><i>4.4 EO to write to the GC and explain the situation with the coffee cups, they may need to put a litter notice up at the GC and invest in new bins. Could users bring their own cups?</i></p>
<p><i>4.4 Chairman to look into costs for repeater signs/installation and visit the site to view the build-up of silt with a view to an annual removal plan.</i></p>
<p><i>5.1 An inventory (Asset List) has already been done as part of the EO's business as usual/audit requirements</i></p> <p><i>EO to print this list to the committee and publish on the HPC website</i></p>
<p><i>5.2 EO to contact the Heart Foundation/EMAS to find 3 suitable external heated boxes to purchase asap</i></p>
<p><i>5.3 Chairman to visit existing bins to check for condition and quantity of salt, to consider if we need any more?</i></p>
<p><i>5.4 EO to contact the NCC to find out if they will fund new bins and will continue to fill the current ones. Find out the number of salt bins at HM.</i></p>
<p><i>5.5 EO to chase the noticeboard quote</i></p>



5.6 EO to contact S.Clark to join the E&M Committee
5.7 EO to forward Dog Bin contact details to SW to action the below
5.7 S.Westall to action the dog bin relocation and new installation and bring information/costs back to the committee
6.0 Cross Hill EO to ask Althorp if this would be a suitable location for the WW1 commemorative Oak Tree
6.0 Cross Hill RF to look into costs for a plaque and for railings
6.1 Yew Tree Tim to speak with a tree specialist for information only
6.1 Yew Tree EO to ask Althorp for their advice and possible help with maintenance and rabbit fencing
6.2 EO to contact Althorp to ask about spraying or whether a team of volunteers could have permission to clear and tidy these areas
6.2 Chairman to email/copy maps of the village to all committee members
7.0 RF to contact Highways for possible solutions for verge wear and tear
10.2 Chairman to email the next 12 dates for consideration

DISCUSSION ITEMS

ITEM 15. CRITERIA FOR E&M COMMITTEE TO BE AGREED

1. *Must be in line with the Conservation Management Plan and Harlestone Manor Parks and Open Spaces management company Green Belt*
2. *Cohesive with any future Neighbourhood Plan*
3. *Village rural nature preserved but not sanitised*
4. *Consult with landowners, farmers and parishioners about our actions*



ITEM 16. COMMITTEE FOCUS

Execution, Allocation of Tasks, Individuals or Groups, Areas

- *Dog Bins*
- *Grass mowing/verge maintenance/hedgerows*
- *Footpaths/bridleways*
- *Inventory of Parish fixtures and fittings*
- *Grit Bins*
- *Noticeboards*
- *Litter Bins (HM)*
- *Trees*
- *Walls*
- *Traveller Risk (HM)*
- *Harlestone as a visitor attraction/management*
- *Litter Picks*

ITEM 16. PROTOCOL/CONTACTS/ALTHORP/BUDGET/FOLLOW-UP

- *Establish ground rules*

ITEM 17. VILLAGE WALK

- *Consider a village fact finding walk, include to whole parish.*
- *Assess areas requiring attention and divide into projects and general maintenance*

ITEM 18. GENERAL MAINTENANCE

(Grass cutting of verges, open spaces, maintenance of hedgerows, footpaths/bridleways, litter collection, dog fouling)

Litter

- *A428 around the Wyvale parking layby*
- *Port Road – two gateways towards Whites Lane*
- *Litter Bins - Entrance road into Harlestone Manor and at the bus stops either side of the A428*

Dog Bin

- *Overflowing at the entrance to the Firs, is this facility adequate?*

Wall

- *Rear of Virginia Cottage*



Footpath

- *Entrance gate next to Old Butchers House, ground eroded and muddy in the winter*

HVI Green and Verge

- *Replacement posts*

Meeting Duration:

**Next Meeting Dates:
2018 19.Sep, 17.Oct, 21.Nov, 19.Dec
2019 02.Jan, 20.Feb, 20.Mar, 15.Apr
19:00 at the Harlestone Village Institute**

**Paul Thomas – Executive Officer
Dated: 6th August 2018**

Signature:

Executive Officer/Clerk: Paul OR Thomas

Signature:

Chairman: Cllr Tim Cross



CHAIRMAN'S REPORT

ITEM 4.4 from Minutes of 18.07.18. - requests from Barry Halliday re Golf Lane

ISSUES RAISED

1. The 20MPH limit may well be adhered to by the staff and members of the Golf Club, but a large number of vehicles do still speed along this lane, this could be visitors and people attending functions, I would like the council to invest in 6 new 20 MPH repeater signs to remind users of the speed limit, 3 on each side, this would be mandatory. The Give Way sign is also very faded.
2. The number of disposable coffee cups being discarded on the verges of Golf Lane has increased significantly from the GC machine. I will be doing a litter pick on Sunday.
3. An amount of silt, gravel and mud has built up at the bottom of Golf Lane near to Park Farm Barns. This is a danger to flooding and to vehicles being able to break, could this be cleared. The previous council had looked into this but it had slipped through the net.

ACTION REPORT

The road is not adopted and belongs to Althorp Estate.

Point 1 SPEED

There is a 20MPH sign near the bottom of the hill some 50m before the entrance to Park Farm Barns. The pole on which it is mounted also has a sign 'Children Playing' which has been turned through 90 degrees and cannot be seen. The 20MPH sign appears to be mounted very low down and is completely obscured by undergrowth.

PROPOSAL

- (i) The land falls within the Conservation Area and in line with the Conservation Area Appraisal and Management Plan, signage should be kept to a minimum and be carefully sighted.
Re-locate the existing sign to the top of the road (A428) and mount on new post, the 'Children Playing' sign could also be re-mounted on this post if desired. As the lane is very narrow it is suggested that 3 repeater posts should be located at intervals with 20MPH signs back to back (6 no. in total). The Estate would need to be advised.
The lane serves 4 properties at Park Farm Barns and the recently vacated farm buildings of Park Farm. In addition it provides access to the Northampton Golf Club, also used as a Conference and Wedding Venue operated by a separate Company, Harlestone Park. Clearly, from Mr. Halliday's observations, the need for speed reduction measures is largely due to traffic using the corporate venue.

Whilst residents have offered to help with installation, great caution is urged to check for buried cables and water pipes etc.

- (ii) The Give Way sign is sighted on land controlled by Highways and needs replacing. Ian Smith, Area Maintenance Manager at Highways, Brixworth will check this out and hopefully agree an urgent replacement, particularly as this junction was the site of a serious RTA in the past.

Point 2 LITTER

EO dealing with Golf Club regarding this.

Point 3. COLLECTION OF SILT AND RAINWATER at bottom of lane by speed hump.

The drain by the speedhump is completely full of silt. This feeds into a stream which is piped under the farm buildings but diverted round the barn conversions.



PROPOSAL

This drain should be cleared out at regular intervals by The Golf Club together with any silt build up (GC have agreed to this).

It should be noted that if the drains on the A428 between Golf Lane and Glebe Lane get blocked, a large body of water could run off down Golf Lane making the situation much worse. However, all these drains were cleared out earlier this year when the drain problems in LH were dealt with.

ADDITIONAL OBSERVATIONS

Late Night Traffic

Event organisers, Harlestone Park advertise weddings from 9 a.m. to 12.30 a.m. This means guests may be leaving as late as 1.00 a.m. Their Hire Contracts should contain a clause referring to slow and considerate driving when guests leave the venue.

Overgrown vegetation on Footpath of Golf Lane

Since John Smith's retirement from farming, the Golf Club now keep the grass verges mown. However, the bank on the footpath side is overgrown forcing pedestrians to walk in the road. As this is quite a prestigious entrance to the Golf Club, the GC should be encouraged to keep it tidy.

TIM CROSS
CHAIRMAN
ENVIRONMENT AND MANAGEMENT COMMITTEE
26.07.18